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DD-60-1778

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6 JUL

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Proposed Revision of [] ORGANIZATION
AND FUNCTIONS, CENTRAL INTELLIGENCE AGENCY
(Job No. 2666)

This office concurs in the proposed new paragraph 3.f.

[]
Chief, Operational Services
DDP

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ROUTING AND RECORD SHEET

SUBJECT: (Optional) Proposed Revision of [redacted] ORGANIZATION AND FUNCTIONS, CIA (Job 2666-A-01),			
FROM: Executive Assistant to the Deputy Director (Support)		NO.	
		DATE 11 JUN 1960	
TO: (Officer designation, room number, and building)	DATE	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED	
1. Inspector General 231 Admin			<p>Please let us know at your earliest convenience whether you have any comments on the attached proposed new paragraph 3f to</p> <p>The addition of this paragraph is proposed in order to clarify the propriety of delegations in line of command and to eliminate the need for the phrase "or his designee" except where specific limitation is intended. (Reference memo to DD/I, DD/P, et al from DD/S, dtd 30 Nov. 55, subj.: Redelegations of Authority to Perform Functions Delegated to Agency Officials. Copy attached.)</p> <p><i>secretary</i> <i>Phoned concurrence</i> <i>6/15/60</i></p>
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FORM 1 DEC 56 **610** USE PREVIOUS EDITIONS☒

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ROUTING AND RECORD SHEET

SUBJECT: (Optional) Proposed Revision of [] ORGANIZATION AND FUNCTIONS, CIA (Job 2666-A-GHT)			
FROM: Executive Assistant to the Deputy Director (Support)		NO. _____	
		DATE 11 11 60	
TO: (Officer designation, room number, and building)	DATE RECEIVED FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom Draw a line across column after each comment.)
1. Deputy Director (Intelligence) 354 Admin			<p>Please let us know at your earliest convenience whether you have any comments on the attached proposed new paragraph 3f to []</p> <p>The addition of this paragraph is proposed in order to clarify the propriety of delegations in line of command and to eliminate the need for the phrase "or his designee" except where specific limitation is intended. (Reference: memo to DD/I, DD/P, et al from DD/S, dtd 30 Nov. 55, subj: Redelegations of Authority to Perform Functions Delegated to Agency Officials. Copy Attached.)</p> <p><i>6/4/60 3 how call for</i></p> <p><i>6/4/60</i></p>
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CONCURRENCE SHEET

TO: Office of the Deputy Director (Support), 121 East Building

SUBJECT: Proposed (4 May 1960)

This issuance has been reviewed and our position is as follows:

- ☒ CONCUR: (Check each factor considered)
- () Substance
 - () Rescissions listed
 - () Classification
 - () Distribution proposed
 - () Minor comments, not affecting concurrence, attached in duplicate
- ☐ NONCONCUR: Reasons are stated in separate memorandum, attached, in duplicate

Signature

Office of General Counsel
Office

25 May 1960
Date

(Job No.
Due:

S-E-C-R-E-T

C
O
P
Y

30 Nov. 55

MEMORANDUM FOR: Deputy Director (Intelligence)
Deputy Director (Plans)
Director of Communications
Director of Personnel
Director of Training
General Counsel
Director of Security
Special Support Assistant to DD/S
Chief, Audit Staff
Comptroller
Director of Logistics
Chief, Medical Staff
Chief, Project Administrative Planning Staff
Chief, Management Staff
Chief, Commercial Staff

SUBJECT : Redelegations of Authority to Perform Functions
Delegated to Agency Officials

1. A review of recent Agency regulatory issuances indicates that the phrase "or his designee" is being used somewhat loosely. I believe ambiguity can be avoided and the intent of the Regulations made equally clear if we limit the use of the phrase to specific cases.

2. I have, therefore, instructed the Regulations Control Staff to omit this or similar phrasing in future regulatory issuances, unless it is clearly needed to limit the redelegation of authority. It will not be used in those cases where authority is delegated or tasks assigned under a chain of command concept where it normally would be expected that a subordinate of the official named would actually exercise the authority or perform the function.

L. K. WHITE
Deputy Director
(Support)

cc: Chief, Regulations Control Staff

S-E-C-R-E-T

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM							
UNCLASSIFIED		CONFIDENTIAL		SECRET			
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP							
TO	NAME AND ADDRESS		INITIALS	DATE			
1	<div></div>		CEB	4/22			
2							
3							
4	<i>RCF</i>		<i>CEB</i>	<i>my definition of Operating Officials?</i> <i>open 227</i> <i>no question of</i> <i>attaches not</i> <i>check it out</i> <i>w/OS-C</i>			
5							
6							
ACTION		DIRECT REPLY		PREPARE REPLY			
APPROVAL		DISPATCH		RECOMMENDATION			
COMMENT		FILE		RETURN			
CONCURRENCE		INFORMATION		SIGNATURE			
Remarks:							
<p>Attached is a proposed paragraph to take care of delegations by Operating Officials. This wording is intended to kill two birds --: (1) provide a simple, nonvariable definition of Operating Officials and (2) preclude the use of "or his designee" by making redelegations SOP except when prohibited. A new paragraph 3f to <div></div> seems to be most appropriate location.</p> <p>If you approve, assume this must be prepared for DCI authentication. Could Col. White "approve" an addition of this kind if printed revision still carried AWD as authenticating official?</p>							
FOLD HERE TO RETURN TO SENDER							
FROM: NAME, ADDRESS AND PHONE NO.				DATE			
<div></div>				4/21/60			
UNCLASSIFIED		CONFIDENTIAL		SECRET			

FORM NO. 237
1 APR 55

Replaces Form 30-4
which may be used.

☆ U S GOVERNMENT PRINTING OFFICE 1955-O-342531

(40)

- f. Operating Officials (officials reporting directly to a Deputy Director) shall be responsible for, and have the authority to carry out, the functions specifically delegated by the Deputy Director concerned or specified for them in Agency regulations. Except when prohibited from so doing, they may redelegate to their subordinates appropriate portions of such responsibilities and proportionate authority for their execution within the Operating Officials' overall responsibility for results.

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